

California Community Colleges
Management Information System
Data Element Dictionary

**Data Reporting Domains and Formats
Student Program Award Data Record**

| DOMAIN | RECORD | LENGTH |
|--|--|-----------|
| SP | STUDENT PROGRAM AWARD DATA RECORD | 40 |
| Reporting Domain | | |
| The following record layout indicates the format in which the districts report information on student program awards awarded during the prior fiscal year. | | |
| The file with these records is submitted annually each September 1 st for the previous year. This record is 40 characters long. The first two positions contain the record code "SP". | | |

| DED# | DATA ELEMENT NAME | FORMAT | POSITION |
|------|--------------------------------|--------|----------|
| GI90 | RECORD-CODE | SP | 01-02 |
| GI01 | DISTRICT-COLLEGE-IDENTIFIER | X(03) | 03-05 |
| GI03 | TERM-IDENTIFIER | X(03) | 06-08 |
| SB02 | STUDENT-NAME-PARTIAL | X(03) | 09-11 |
| SB00 | STUDENT-IDENTIFIER | X(09) | 12-20 |
| SP01 | STUDENT-PROGRAM-TOP-CODE | X(06) | 21-26 |
| SP02 | STUDENT-PROGRAM-AWARD | X(01) | 27 |
| SP03 | STUDENT-PROGRAM-AWARD-EARNED | 9(06) | 28-33 |
| GI92 | RECORD-NUMBER-IDENTIFIER | X(01) | 34 |
| SP04 | STUDENT-PROGRAM-CONTROL-NUMBER | X(05) | 35-39 |
| | FILLER | X(01) | 40 |

| Notes |
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| <p>These data elements may frequently need to be submitted when the student is no longer enrolled or where an award was received by a student prior to the Spring term. Such awards should be reported with the term identifier indicating the term in which the reporting occurs (the year with an annual term type [see GI03]), but with the Award Date (SP03) indicating the actual date of the award.</p> <p>The actual program dates (SP03) reported in the file should encompass the preceding fiscal year (July 1-June 30). For example, report Student Program file with the term type of '120' with Program Award dates of July 1, 2011 through June 30, 2012.</p> |