

California Community Colleges  
Management Information System  
Data Element Dictionary

**Employee Demographic Data Elements**

DED#	DATA ELEMENT NAME	FORMAT
<b>EB12</b>	<b>EMPLOYEE-ANNUAL-SALARY</b>	<b>9(06)</b>
<p>This element indicates the employee's projected annualized salary.</p> <ol style="list-style-type: none"> <li>1. When applicable for the employee report the salary that would be reported to PERS, STRS or other retirement systems for annualized amount.</li> <li>2. When the PERS, STRS or other retirement systems annualized amount is not applicable to the employee report the employee's projected annualized salary based on the employee's assignment FTE. (Fall 2011)</li> </ol>		

Salary should be reported in <b>whole dollars</b> .	
<b>Coding</b>	<b>Meaning</b>
Placement on Salary Schedule	Employment Classification (EB08) is A, R, C, or P. <b>Exclude extra pay for stipends, overload/overtime or assignment payments that are "in addition to" the employee's normal workload.</b>
Normal Annual Salary	Employment Classification (EB08) is A, R, C, or P and EMPLOYEE-ASSIGNMENT-LEAVE-TYPE (EJ02) is "A" (Paid Sabbatical) or "C" (Paid Other Leave of Absence.)
000000	Employees are on unpaid leave.
000000	Employment Classification (EB08) is T.

**EB12 EMPLOYEE-ANNUAL-SALARY**

<b>Processing Edits</b>	
FIELD CHECK	Must be numeric (000000 – 999998).
	All 8's or 9's are not valid entries.
REFERENTIAL CHECK	If Employee Classification is equal to A, R, C, or P and Assignment Leave Status is equal to B or D and Sum (Assignment FTE)>99.9, the (Employee Annual Salary must = zero).
	If Employee Classification is equal to A, R, C, or P and Assignment Leave Status is equal to A or C, then Employee Annual Salary <b>must be greater than zero.</b>

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<b>Change History</b>
Revision: 01/01/02 Reworded Data Element
Revision: 04/01/00 Deleted Coding Instructions, Deleted "888888"
Revision: 06/01/96 Changed: If contract negotiations have not be completed, report the prior reported annual salary plus schedule/contract merit (step) increase and stipend. Added: If EB08 is equal to C, R, A, P and EJ02 is equal to A or C then this data element must be greater than zero.
Revision: 05/01/94 Changed EB09 to EB08
Implement: 10/01/92