

California Community Colleges
Management Information System
Data Element Dictionary

Course Data Elements

DED#	DATA ELEMENT NAME	FORMAT
CB03	COURSE-TOP-CODE	X(06)
<p>The Taxonomy of Programs (TOP) code should be assigned which best indicates the subject matter of the course. The TOP code assigned to a course is not to be linked to the TOP code of a particular program for Chancellor's Office approval purposes.</p> <p>See the Taxonomy of Programs manual for the specific code and their values.</p> <p>Academic Affairs website, under Resources: http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/Curriculum.aspx</p> <p>Curriculum Inventory: http://curriculum.cccco.edu/ReportsPublic/CoursesReport/Report</p>		

California Community Colleges
Management Information System
Data Element Dictionary

Course Data Elements

CB03 COURSE-TOP-CODE

Processing Edits	
FIELD CHECK	Must be one of the TOP codes provided by the Academic Affairs division of the Chancellor's Office.
INTEGRITY CHECK	<p>These checks are also in Noncredit Category (CB22).</p> <p>If CB22 = A (ESL), CB03 must = 4930.84 – 4930.87, 4931.00.</p> <p>If CB22 = B (Citizenship for Immigrants), CB03 must = 2201.20, 2205.00, 2207.00, or 4930.90.</p> <p>If CB22 = C (Elementary & Secondary Basic Skills), CB03 must be one of the basic skills TOP code, except ESL, as specified in the TOP code manual and CB08 (COURSE-BASIC-SKILLS-STATUS) must = B.</p> <p>If CB22 = D (Health & Safety), CB03 must = one of the following: 0835.10, 0835.70, 0835.80, 0837.00, 0899.00, 1299.00, 1306.00, 1306.99, 2104.00, 2104.40, 2104.50, 2105.30, 2133.00, or 2199.00.</p> <p>If CB22 = E (Courses for Persons with Substantial Disabilities), CB03 must = any valid TOP code except those used for Basic Skills.</p> <p>If CB22 = F (Parenting) CB03 must = 1305.00 – 1305.90, or 1308.00</p> <p>If CB22 = G (Home Economics) CB03 must = 1301.00 – 1399.00.</p> <p>If CB22 = H (Courses for Older Adults) CB03 must = any valid TOP code except those used for basic skills.</p> <p>If CB22 = I (Short-term Vocational) CB03 must = any vocational TOP code except 4931.00 and the SAM Priority Code (CB09) must = A, B, C, or D.</p> <p>If CB22 = J (Workforce Preparation) CB03 must = one of the following: 4930.10 – 4930.13, 4930.71, 4930.72</p>

California Community Colleges
Management Information System
Data Element Dictionary

Course Data Elements

CB03 COURSE-TOP-CODE

Change History

Revision: 10/01/00 The Taxonomy of Programs (TOP) code should be assigned which best indicates the subject matter of the course. The TOP code assigned to a course is not to be linked to the TOP code of a particular program for Chancellor's Office approval purposes.

Revision: 02/01/91 Changed format from 999v99 to X(06)

Implement: 06/01/89