California Community Colleges
Management Information System
Data Element Dictionary

Student Basic Data Elements

DED#	DATA ELEMENT NAME	FORMAT
SB00	**STUDENT-IDENTIFIER**	**X(9)**
This element uniquely identifies a student for all terms and at all colleges. It occurs in all input documents which provide individual student data.		

Coding
For students with an officially assigned **Social Security Number**, report the nine-digit Social Security Number in this data element.
For a student who does not have or declines to give his/her Social Security Number but instead provides an **Individual Taxpayer Identification Number (ITIN)**, report the Individual Taxpayer Identification Number in this data element.
For a student who does not have or declines to give his/her Social Security Number or Individual Taxpayer Identification Number, the college must assign a **unique local identifier** and report the locally assigned identifier in this data element.
The data element Student ID Status (SB01) must be coded to indicate which of the above methods is used to identify the student.

SB00 STUDENT-IDENTIFIER

Processing Edits	
FIELD CHECK	Greater than spaces
INTEGRITY CHECK	If Student Identifier Status SB01 = 'S' or 'T', all characters must be numeric.
	If Student Identifier Status SB01 = 'S', indicating SB00 is reported as an SSN, character 1 cannot be '9', and characters 1-3 cannot be '000' or '666', and characters 4-5 cannot be '00', and characters 6-9 cannot be '0000'.

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SB00 STUDENT-IDENTIFIER

Change History
Revision: Effective Summer 2025 added ITIN reporting
Implement: 06/01/89