2025 MIS Data Submission Training Webinar Series: Improving Data Quality Across the California Community College System

General Description: The California Community Colleges Chancellor's Office invites MIS data submission staff, institutional research, planning, and effectiveness professionals, IT specialists, and administrators to join a four-part webinar series focused on improving the accuracy and completeness of Management Information System (MIS) data submissions. Each session will spotlight key elements of MIS reporting that are vital for compliance, funding, and statewide accountability.

These brief, focused sessions will include policy updates, submission requirements, guidance, and Q&A. Participants will leave better equipped to strengthen their institution's MIS submissions and ensure alignment with state and federal reporting expectations.

[Register for the Webinar Series](#)

Individual Webinar Descriptions:

- **Webinar 1:** Curriculum, Courses, Sections & Scheduling
- **When:** Thursday, July 24, 2025 11:00 - 11:50am
- **Description:** Learn about courses, sections, scheduling, and curriculum attributes and reporting. This session will review the submission process and requirements for CC, CB, XB, XF, and XE files.

- **Webinar 2:** Students and Special Populations
- **When:** Wednesday, August 13, 2025 1:00 - 1:50pm
- **Description:** Learn about reporting student-level data, including student demographics and special populations such as foster youth, veterans, and justice-involved students. This session will address nuances in data coding that impact equity-focused funding and reporting.

- **Webinar 3:** Enrollment, Credit for Prior Learning, and Student Services
- **When:** Friday, September 12, 2025 11:00 - 11:50am
- **Description:** An overview of term-based submission of enrollment data, credit for prior learning data, and student services program data, including CalWORKs, DSPS, EOPS/CARE, and SSSP.

- **Webinar 4:** Program Awards, Financial Aid, and District Employee/Staffing Data
- **When:** Friday, September 26, 2025 11:00 - 11:50am
- **Description:** An overview of annual submissions, including program award data, financial aid data, and district employee data.

Target Audiences:

- MIS data submission staff
- Institutional research, planning & effectiveness professionals
- IT and data systems professionals
- Curriculum and scheduling administrators

- Financial aid and admissions staff
- HR and payroll staff involved in MIS submissions
- Equity and student services administrators