Good morning!

- This is the MIS Update webinar
- We will begin at 10am
- The webinar will be recorded
- The slides will be shared after the webinar

California Community Colleges

MIS Update

Todd Hoig, Director of MIS

Webinar Housekeeping Notes

- This webinar is being recorded.

- Chat box: Click on the chat bubble icon to access the chat feature. You may type questions throughout the presentation.

- Questions: I will try to monitor the chat box for questions during the presentation and there should be time at the end of the presentation for some additional questions.

- The slides will be available at https://webdata.cccco.edu/

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Agenda

- MIS data submission updates for 2022-23

- MIS news/reminders

- Questions

California Community Colleges

MIS Data Submission Updates

MIS Data Submission Updates for 2022-23

- 4 new data elements
  - CB27 COURSE-UPPER –DIVISION-STATUS
  - SG22 STUDENT-A2MEND-STATUS
  - SG23 STUDENT-BASIC-NEEDS-STATUS
  - XB12 INSTRUCTIONAL-MATERIALS-COST

- 2 updates to existing elements
  - SF21 STUDENT-AID-AWARD-TYPE
  - SX05 ENROLLMENT-ATTENDANCE-HOURS

- 3 definition language only updates to existing elements
  - SG05 STUDENT-MESA-ASEM-STATUS
  - SG12 STUDENT-BACCALAUREATE-PROGRAM
  - SG15 STUDENT-FORMERLY-INCARCERATED-STATUS

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CB27 COURSE-UPPER-DIVISION-STATUS

78041. Notwithstanding Section 66010.4, and commencing January 1, 2015, the Board of Governors of the California Community Colleges, in consultation with the California State University and the University of California, may authorize the establishment of district baccalaureate degree programs that meet all of the eligibility requirements set forth in Section 78042.

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CB27 COURSE-UPPER-DIVISION-STATUS

DED#	DATA ELEMENT NAME	FORMAT
CB27	**COURSE-UPPER-DIVISION-STATUS**	**X**
This element indicates whether a course is an approved upper division course associated with a baccalaureate program at the college.		

Coding	Meaning
A	Course is an upper division course
N	Course is not an upper division course

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SG22 STUDENT-A2MEND-STATUS

https://a2mend.net/

The African American Male Education Network and Development (A²MEND) organization is a 501(c)(3) nonprofit led by African American male educators who utilize their scholarly and professional expertise to foster institutional change within California's community college system to increase success of African American male students.

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SG22 STUDENT-A2MEND-STATUS

DED#	DATA ELEMENT NAME	FORMAT
SG22	**STUDENT-A2MEND-STATUS**	**X**

This element indicates whether the student met the educational criteria and received services from the African American Male Education Network and Development (A2MEND) program at the college during the reporting term.

Coding	Meaning
0	Not an A2MEND student
1	A2MEND student
2	A2MEND student with the declared intent to be a teacher
3	A2MEND student who withdrew from the program during the reporting term
4	A2MEND student who was dismissed from the program during the reporting term
Y	Not applicable, the community college does not have an A2MEND program

California Community Colleges

SG23 STUDENT-BASIC-NEEDS-STATUS

SB-129 Budget Act of 2021

(i) $60,000,000 shall be available to support the basic needs of community college students.

(1) (A) Of the amount allocated for this subdivision, $30,000,000 shall be available to provide for student mental health resources.

(B) The Chancellor's Office of the California Community Colleges shall submit a report to the Department of Finance and relevant policy and fiscal committees of the Legislature by January 1, 2025, and every three years thereafter, regarding the use of funds specified in this paragraph. The report shall include, but not necessarily be limited to, all of the following information:

(i) The amount of funds provided for each community college district.

(ii) A description of how the funds were used for the purposes reflected in this paragraph.

(iii) A description of the types of programs in which districts invested.

(iv) Other findings and best practices implemented by districts.

(2) Of the amount made available by this subdivision, $30,000,000 shall be allocated by the Chancellor's Office for colleges to establish basic-needs centers as a centralized location on campus where students experiencing basic-needs insecurity can be identified, supported, and linked to on- and off-campus resources to support timely program completion. Colleges shall also designate or hire dedicated basic-needs coordinators for the basic-needs centers who will serve as a single point of contact for students.

California Community Colleges

SG23 STUDENT-BASIC-NEEDS-STATUS

DED#	DATA ELEMENT NAME	FORMAT
SG23	**STUDENT-BASIC-NEEDS**	**X(7)**

This data element indicates services and/or support that the student received through the Basic Needs Center at the college during the term.

Report all that apply.

Position	Meaning	Coding
1	Food Security Student received services to directly access food, food-related public benefits, and/or referrals to external food assistance programs. This category includes CalFresh application assistance and support.	0 = No 1 = Yes X = Unknown
2	Housing Security Student received services for housing support, navigation, and/or placement, directly from the campus basic needs center and/or a referral to an external housing provider. Includes support for on-campus and off-campus housing.	0 = No 1 = Yes X = Unknown
3	Transportation Support Student received support for transportation to and from campus, such as with their personal car, parking, gas assistance, and/or public transportation.	0 = No 1 = Yes X = Unknown
4	Mental Health Student received mental health intervention and/or prevention services. This category includes campus-based and/or referrals external services, such as counseling, therapy, peer support, and/or suicide prevention.	0 = No 1 = Yes X = Unknown
5	Child Care Student received child care services, including through the campus child care center, family resource center, and/or a referral to an external child care provider.	0 = No 1 = Yes X = Unknown
6	Physical Health and Hygiene Student received support to directly access healthcare, health-related public benefits, and/or referrals to external health assistance programs. This category includes MediCal/Covered California application assistance and support.	0 = No 1 = Yes X = Unknown
7	Technology Support Student received support with access to technology necessary to participate in courses and complete course work, including with a personal and/or loaner computer, WiFi and/or internet access, and/or on-campus technology resources.	0 = No 1 = Yes X = Unknown

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XB12 INSTRUCTIONAL-MATERIALS-COST

AB-132 Postsecondary education trailer bill

(13) The Zero-Textbook-Cost Degree Grant Program requires the Chancellor of the California Community Colleges to distribute grants to community college districts that meet specified criteria for developing and implementing associate degrees and career technical education certificate programs earned entirely by completing courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies.

XB12 INSTRUCTIONAL-MATERIALS-COST

• Specification to be finalized and released soon

DED#	DATA ELEMENT NAME	FORMAT
XB12	**INSTRUCTIONAL-MATERIALS-COST**	**X**
This element indicates the cost of course materials for the section.		

Coding	Meaning
A	Section has no associated instruction material
B	Section uses no-cost open educational resources
C	Section has instructional material costs which are not passed on to students
D	Section has low instructional material costs (as defined locally)
Y	Section does not meet no-cost or low-cost instructional material criteria
X	Unknown

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SF21 STUDENT-AID-AWARD-TYPE

F7   Fee Waiver – Dependent (surviving spouse and children) of deceased licensed physician or nurse due to COVID-19 during the pandemic state of emergency and employed or under contract with a health facility regulated and licensed by the State Department of Public Health to provide medical services or a first responder employed to provide emergency services

GO   Dream Act Service Incentive Grant

GT   Basic Needs Grant

GZ   Golden State Education and Training Grant Program (GSETGP) Grant

WL   Learning Aligned Employment Program

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SX05 ENROLLMENT-ATTENDANCE-HOURS

Formerly ENROLLMENT-POSITIVE-ATTENDANCE-HOURS

Removing referential edit for XB01 'I' and 'L'...

If Section Accounting Method (XB01) is equal to 'W', 'D', ~~'I', or 'L'~~ then Enrollment Positive Attendance Hours MUST be equal to '88888'.

If Section Accounting Method (XB01) is equal to 'P' or 'E', then Enrollment Positive Attendance Hours must NOT be equal to '88888' or '99999'.

SX05 ENROLLMENT-ATTENDANCE-HOURS

DED#	DATA ELEMENT NAME	FORMAT
SX05	**ENROLLMENT-ATTENDANCE-HOURS**	**9999V9**

This element indicates the student's total actual hours of attendance in a non-census section.

Coding
This is a numeric field with five digits, four before and one after the implied decimal point (accurate to the tenths). The decimal point itself must **not** be included in the field.
Enter "88888" for census classes.

SX05 ENROLLMENT-ATTENDANCE-HOURS

Processing Edits	
FIELD CHECK	Must be numeric – Cannot exceed 2000.0
REFERENTIAL CHECK	If Section Accounting Method (XB01) is equal to 'W' or 'D' then Enrollment Attendance Hours (SX05) MUST be equal to '88888'. If Section Accounting Method (XB01) is equal to 'P' or 'E', then Enrollment Attendance Hours (SX05) must NOT be equal to '88888' or '99999'.

California Community Colleges

SG05 STUDENT-MESA-ASEM-STATUS

This element indicates whether the student met the Mathematics, Engineering, and Science Achievement (MESA) program community college, educational, and financial indicators, and received MESA program services.

Achievement in a Science, Engineering, or Mathematics (ASEM) student must meet all of the following criteria:

A.   must be a declared Science, Technology, Engineering or Mathematics (STEM) major

B.   must have a declared intent to transfer to a four-year institution

C.   does not meet the MESA educational or financial indicators

D.   received MESA program services

For those community colleges that serve ASEM students report using codes 6-8 below.

California Community Colleges

SG05 STUDENT-MESA-ASEM-STATUS

DED#	DATA ELEMENT NAME	FORMAT
SG05	**STUDENT-MESA-ASEM-STATUS**	**X**

This element indicates whether the student met the Mathematics, Engineering, and Science Achievement (MESA) program community college, educational, and financial indicators, and received MESA program services.

Achievement in a Science, Engineering, or Mathematics (ASEM) student must meet all of the following criteria:
- A. must be a declared Science, Technology, Engineering or Mathematics (STEM) major
- B. must have a declared intent to transfer to a four-year institution
- C. does not meet the MESA educational or financial indicators
- D. received MESA program services

For those community colleges that serve ASEM students report using codes 6-8 below.

Coding	Meaning
0	Not a MESA (or ASEM) student
1	MESA student
2	MESA student with the declared intent to be a teacher
3	MESA student who withdrew from the program during the reporting term because major changed from a STEM major during the reporting term
4	MESA student who withdrew from the program during the reporting term
5	MESA student who was dismissed from the program during the reporting term
6	ASEM student
7	ASEM student with the declared intent to be a teacher
8	Pre-MESA or Pre-ASEM student (the student is recognized as a future MESA or ASEM student but did not meet the eligibility indicators at the time of application)
9	The student applied for services from the MESA program but was found to be ineligible
Y	Not applicable, the community college does not have a MESA program

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SG12 STUDENT-BACCALAUREATE-PROGRAM

This element indicates whether the student is a participant in a baccalaureate ~~pilot~~ program at the college during the reporting term.

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SG12 STUDENT-BACCALAUREATE-PROGRAM

DED#	DATA ELEMENT NAME	FORMAT
SG12	**STUDENT-BACCALAUREATE-PROGRAM**	**X(05)**
This element indicates whether the student is a participant in a baccalaureate program at the college during the reporting term.		

Coding
Enter the *Program Control Number* of the baccalaureate program at this college in which the student is participating. Enter 'YYYYY' if the student is not participating in a baccalaureate program at this college.

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SG15 STUDENT-FORMERLY-INCARCERATED-STATUS

Formerly STUDENT-EX-OFFENDER-STATUS

Formerly "This element indicates whether the student is identified as having been subject to any stage of the criminal justice process."

Now "This element indicates whether the student is identified as having been convicted of a crime as an adult or adjudicated as a delinquent as a juvenile."

California Community Colleges

SG15 STUDENT-FORMERLY-INCARCERATED-STATUS

DED#	DATA ELEMENT NAME	FORMAT
SG15	**STUDENT-FORMERLY-INCARCERATED-STATUS**	**X**

This element indicates whether the student is identified as having been convicted of a crime as an adult or adjudicated as a delinquent as a juvenile.

Coding	Meaning
0	Student is NOT identified as formerly incarcerated
1	Student is identified as formerly incarcerated
X	Unknown/unreported

A formerly incarcerated student is defined as a person who voluntarily discloses that they have been convicted of a crime as an adult or adjudicated as a delinquent as a juvenile.

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Reminders for Previous MIS Data Submission Updates

- Credit for Prior Learning reporting (SY term file since Summer 21)
- Student Placement reporting (SL annual file since 2020-21)
- Adult Education reporting (AA annual file since 2020-21)

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Credit for Prior Learning

Title 5. Education

Division 6. California Community Colleges

Chapter 6. Curriculum and Instruction

Subchapter 1. Programs, Courses and Classes

Article 5. Alternative Methods for Awarding Credit

§ 55050. Credit for Prior Learning.

Section was amended effective 3/21/2020

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Credit for Prior Learning (SY file)

- SY file is a new term file collected beginning Summer 2021
- SY file contains one record for each distinct combination of college, student, and assessment of credit for prior learning which occurred during the reporting term
- SY record includes course control number (CB00) and course department number (CB01) and corresponding course must be reported in CB file for term
- SY record includes assessment date and method, units awarded, and grade earned

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Credit for Prior Learning (SY file)

GI90	RECORD-CODE	SY
GI01	DISTRICT-COLLEGE-IDENTIFIER	X(3)
GI03	TERM-IDENTIFIER	X(3)
SB00	STUDENT-IDENTIFIER	X(9)
CB00	COURSE-CONTROL-NUMBER	X(12)
CB01	COURSE-DEPARTMENT-NUMBER	X(12)
SY01	STUDENT-CREDIT-ASSESSMENT-DATE	9(6)
SY02	STUDENT-CREDIT-ASSESSMENT-METHOD	X(1)
SY03	STUDENT-CREDIT-UNITS-AWARDED	99V99
SY04	STUDENT-CREDIT-GRADE	X(3)

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SY02 STUDENT-CREDIT-ASSESSMENT-METHOD

This element indicates the method used to determine credit for prior learning.

A - Locally developed assessment by portfolio or other methods
B - Locally developed assessment by exam
C - Advanced Placement (AP)
D - International Baccalaureate (IB)
E - College Level Examination Program (CLEP)
F - Industry certification
G - Military training (excluding CLEP)
Z - Other

Student Placement

Assembly Bill No. 1805

78221.5. As a condition for receiving funding pursuant to the Student Equity and Achievement Program established by Section 78222, a community college shall do all of the following:

(b) Annually report both of the following to the chancellor's office in a manner and form prescribed by the chancellor's office, consistent with the requirements of Section 78213:

(1) The community college's placement policies.

(2) (A) The community college's placement results. A community college shall include the number of students assessed and the number of students placed into transfer-level coursework, transfer-level coursework with concurrent support, or transfer-level or credit ESL coursework, disaggregated by race and ethnicity.

(B) For students placed in stand-alone English or mathematics pretransfer-level coursework, a community college district or college shall provide, based on local placement research, an explanation of how effective practices align with the regulations adopted pursuant to Section 78213.

(e) It is the intent of the Legislature that the chancellor's office shall make data collected pursuant to subdivision (b) publicly available, except for personally identifiable information, which shall be deemed confidential, by posting the data on the Internet Web site of the chancellor's office or making it publicly available upon request.

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Student Placement (SL file)

- SL file is a new annual file collected in October beginning 2021 (for 2020-21)

- SL file contains one record for each distinct combination of college, student, placement type, and placement date

- SY record includes placement date, type, source, and level

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Student Placement (SL file)

GI90	RECORD-CODE	SY
GI01	DISTRICT-COLLEGE-IDENTIFIER	X(3)
GI03	TERM-IDENTIFIER	X(3)
SB00	STUDENT-IDENTIFIER	X(9)
SL01	PLACEMENT-DATE	9(6)
SL02	PLACEMENT-TYPE	X(1)
SL03	PLACEMENT-SOURCE-HIGH-SCHOOL	X(1)
SL04	PLACEMENT-SOURCE-GUIDED-SELF	X(1)
SL05	PLACEMENT-SOURCE-TEST	X(1)
SL06	PLACEMENT-LEVEL	X(1)

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SL02 PLACEMENT-TYPE

This element indicates the type of placement.

A - English course placement

B - Business, Science, Technology, Engineering or Mathematics (B-STEM) pathways mathematics course placement

C - Statistics or Liberal Arts Mathematics (SLAM) pathways mathematics course placement

D - English as a Second Language–Writing course placement

E - English as a Second Language–Reading course placement

F - English as a Second Language–Speaking/Listening course placement

G - English as a Second Language–Grammar course placement

H - English as a Second Language–Listening course placement

I - English as a Second Language–Integrated course placement

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SL03 PLACEMENT-SOURCE-HIGH-SCHOOL

This element indicates whether the placement was based on high school grades and/or GPA and the methodology used to make the placement.

A - High school grades/GPA using the Statewide Default Placement Rules

B - High school grades/GPA using local placement methodology

N - Placement not based on high school grades/GPA

SL04 PLACEMENT-SOURCE-GUIDED-SELF

This element indicates whether the placement was based on guided and/or self-placement and the methodology used to make the placement.

A - Guided placement

B - Guided self-placement

C - Self-placement

N - Placement not based on guided or self-placement

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SL05 PLACEMENT-SOURCE-TEST

This element indicates whether the placement was based on a standardized assessment test.

A - Standardized assessment

N - Placement not based on standardized assessment test

(Standardized assessment testing only valid for ESP placements)

SL06 PLACEMENT-LEVEL

This element indicates the level of placement relative to the gateway transfer-level course in the discipline.

T - Transfer-level placement with no support recommended

R - Transfer-level placement with support recommended

S - Transfer-level placement with support required

A - One level below transfer-level placement

B - Two levels below transfer-level placement

C - Three levels below transfer-level placement

D - Four levels below transfer-level placement

E - Five levels below transfer-level placement

F - Six levels below transfer-level placement

G - Seven levels below transfer-level placement

H - Eight levels below transfer-level placement

Adult Education Assessment (AA file)

- AA file is a new annual file collected in October beginning 2021 (for 2020-21)

- AA file contains one record for each distinct combination of college, student, assessment date, and assessment result

- AA record includes assessment date and assessment result

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Adult Education Assessment (AA file)

GI90	RECORD-CODE	SY
GI01	DISTRICT-COLLEGE-IDENTIFIER	X(3)
GI03	TERM-IDENTIFIER	X(3)
SB00	STUDENT-IDENTIFIER	X(9)
AA01	ASSESSMENT-DATE	9(6)
AA02	ASSESSMENT-RESULT	X(2)

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AA02 ASSESSMENT-RESULT

This element indicates the result of the assessment.

H1 - Noncredit High School Equivalency Exam

E1 - Beginning Literacy in English or Reading

E2 - Beginning Basic Education in English or Reading

E3 - Low Intermediate Education in English or Reading

E4 - High Intermediate Education in English or Reading

E5 - Low Adult Secondary Education in English or Reading

E6 - High Adult Secondary Education in English or Reading

M1 - Beginning Literacy in Math

M2 - Beginning Basic Education in Math

M3 - Low Intermediate Education in Math

M4 - High Intermediate Education in Math

M5 - Low Adult Secondary Education in Math

M6 - High Adult Secondary Education in Math

S1 - Beginning English as a Second Language Literacy

S2 - Low Beginning English as a Second Language

S3 - High Beginning English as a Second Language

S4 - Low Intermediate English as a Second Language

S5 - High Intermediate English as a Second Language
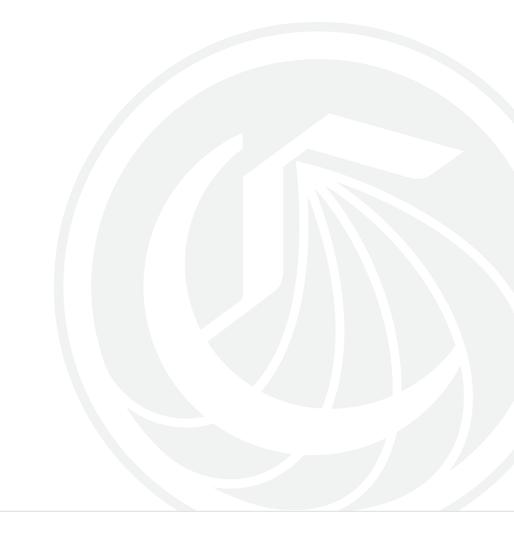
S6 - Advanced English as a Second Language

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Student Assessment (SA file update)

- SA07 STUDENT-EDUCATIONAL-FUNCTION-LEVEL will no longer be collected for 2022-23

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MIS News/Reminders

MIS Data Submission Website

https://webdata.cccco.edu/

- Data Submission Applications
- Data Submission Resources
  - Data Element Dictionary
  - Data Submission Timelines
  - Data Submission Queue Status
  - Data Submission History
  - Data Submission Detail/Summary Reports

MIS Email Distribution Lists

- CISO-all (Chief Information Systems Officers)
- MISCN-all (MIS Data Submission Coordinators)

Important messages are sent to district pointer accounts. It is crucial to ensure messages received at these pointer accounts are being forwarded to the appropriate individuals at the district/colleges.

MIS Data Submission Timelines

- Due dates vs. deadlines

- Data submissions are considered "due" at different times based on the files being submitted (for example, Fall term data is due 30 days after the end of the Fall term)

- Deadlines are final days to submit for specific reporting purposes (data can be submitted/resubmitted after a deadline, but those submissions may not affect the reporting)

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Questions

Thank you