

# Good morning!

- This is the MIS Data Submission Discussion webinar
- We will begin at 10:30am
- The webinar will be recorded
- The slides will be shared after the webinar



# MIS Data Submission Discussion

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# Webinar Housekeeping Notes

- This webinar is being recorded.
- Chat box: Click on the chat bubble icon to access the chat feature. You may type questions throughout the presentation.
- Questions: I will try to monitor the chat box for questions during the presentation and there should be time at the end of the presentation for some additional questions.
- The slides will be available at <https://webdata.cccco.edu/>

# Agenda

- SF/FA data submissions - tips and common questions
- SB34/SB35/SB36/SB37 reporting and data quality/completeness
- Discussion and clarification of the SG domain
- Status of SY, SL, and AA data submissions
- Questions

# SF/FA Data Submissions



# SF/FA Data Uses

- Legislative Reporting
- SCFF Allocations
- CSAC SB70 Reporting
- IPEDS Reporting
- Net Price Calculators
- Perkins Allocations/Core Indicator Reporting
- DataMart
- Research and Data/Reporting Requests



# Financial Aid Data Reporting Timeline

- October 31
  - Annual SF/FA submissions due
- November
  - CCCCO Financial Aid unit data review
- December
  - Initial SCFF Allocation calculations
  - Legislative Financial Aid reporting
  - Initial Perkins Career technical Allocation calculations
  - CSAC SB70 reporting
- January
  - Resubmission deadlines for SCFF and Perkins Allocation purposes
  - SCFF Allocation calculations
- February
  - Perkins Allocation calculations
  - IPEDS Student Financial Aid surveys
- Spring
  - Net Price Calculators

# SF/FA Data Submission

- An academic year is considered Summer, Fall, Winter, Spring
- Financial Aid has a leading summer and may have a trailing summer
- Financial Aid is reported annually after the conclusion of the trailing summer
  - 2021-22 – Reported October 2022 – MIS Annual Code 220
- Financial Aid is reported in two files
  - Applicant file – SF (one record per student)
  - Award file – FA (one record per student per term received per award type)
- The Award Record (FA) has two term (GI03) fields
  - Term of submission (positions 6-8) reported as MIS Annual Code
  - Term award received (positions 9-11) reported as MIS Term Code for the term in which the student received the award (summer, fall , winter, spring, summer)



# Attendance vs. Enrollment

- Student must attend at least one meeting of a class during the term
- Enrollment does not necessarily equate to attendance
  - Local Enrollment Record - Generated when a student enrolls in a course
  - Attendance - Student attends a class meeting of a course in which they enrolled
  - State Enrollment Record - Generated only if a student attends class past first census date, attends at least one meeting of a positive attendance class, or enrollment results in a notation on the student's transcript

# Common SF/FA Submission Errors

- Student ID has never been reported to MIS
- Not enrolled during term award was received
- Award received but no applicant record
- Awards received but SF01 not = 1
- SF01 = 1 but no awards found
- CCPG reported as a trailing summer term award

# Student ID has never been reported to MIS

Cause:

- Student ID (SB00) is not in CCCCO MIS database

Solution:

- Generate a SB record for the student
- Resubmit appropriate term data
- Resubmit financial aid data

# Not enrolled during term award was received

## Cause:

- Student ID (SB00) was not submitted for the term that the award was received

## Solution:

- Determine the term(s) that student received aid and generate SB record for those term(s)
- Resubmit appropriate term data
- Resubmit financial aid data

# Award received but no applicant record

## Cause:

- FA record(s) is reported without an associated SF record for the student

## Solution:

- Determine if the student did indeed receive an award
- Generate a SF record for the student
- Resubmit financial aid data

# Awards received but SF01 not equal 1

Cause:

- SF01 is reported as a value 2 through X, indicating that an award was not received, but award records have been submitted

Solution:

- Determine if the student did indeed receive an award
- Modify the SF01 to equal 1 or delete the FA records
- Resubmit financial aid data

# SF01 = 1 But No Awards Found

## Cause:

- SF01 is reported as 1, indicating that an award was received, but no award records have been submitted

## Solution:

- Determine if the student did indeed receive an award
- Determine if the award record was deleted because of a syntactical or referential error
- Resubmit financial aid data

# CCPG Reported as a trailing summer term award

## Cause:

- FA record is reported as CCPG award received in a trailing summer term

## Solution:

- Summer CCPG fee waivers must be reported as "leaders" not "trailers"
- Resubmit financial aid data



# SB34/SB35/SB36/SB37 Reporting and Data Quality/Completeness

# SB34/SB35/SB36/SB37

- SB34 Student-CCC-ID
  - SB35 Student-SS-ID
  - SB36 Student-Transgender
  - SB37 Student-Sexual-Orientation
- 
- All four elements added to SB file beginning with Summer 2018 term

# SB34 Student-CCC-ID

## Spring 2022 Term Reporting

- 6 colleges had no records with valid CCC ID
- 23 colleges had some but less than 75% of records with valid CCC ID
- 36 colleges had more than 95% of records with valid CCC ID

# SB35 Student-SS-ID

Only 36 colleges have reported a SB record with a SSID

Spring 2022 Term Reporting

- 105 colleges had no records with SSID
- 3 colleges had more than 35% of records with SSID

# SB36 Student-Transgender

Only 61 colleges have reported a SB record with **SB36 != 'X'**

Spring 2022 Term Reporting

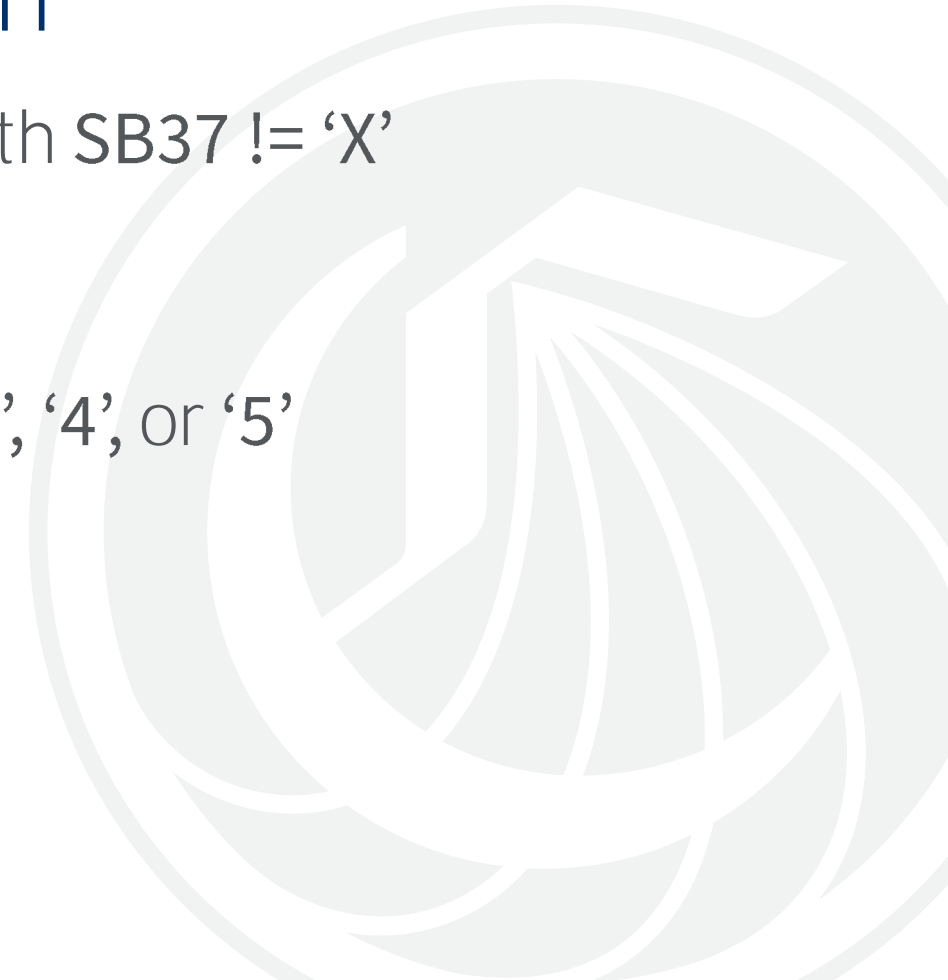
- 67 colleges had no records with **SB36 = '1' or '2'**
- 3 colleges had more than 10% of records with **SB36 = '1' or '2'**

# SB37 Student-Sexual-Orientation

Only 44 colleges have reported a SB record with **SB37 != 'X'**

Spring 2022 Term Reporting

- 80 colleges had no records with SB37 = '2', '3', '4', or '5'



# Discussion and Clarification of the SG Domain

# SG Domain

The reporting domain for Student Special Populations data records includes all students who

- (1) were enrolled in at least one class as of first census for daily or weekly census classes, or
- (2) attended at least one meeting of a positive attendance class, or
- (3) were enrolled in at least one class that resulted in a notation on the student's official record, or
- (4) received a service from one the college's student services programs;**

AND have a "positive" status for one or more of the data elements included in the Special Populations data record.



# Student Services Programs

Student Services Programs that qualify for criteria 4 of the SG reporting domain include both categorical funded programs and other student services programs...

- Categorical funded student services programs (Basic Needs, CalWORKs, DSPS, EOPS/CARE, NextUp, etc.)
- Other student services programs (MESA, Puente, Umoja, A2MEND, etc.)

# Status of SY, SL, and AA Data Submissions

# SY, SL, and AA

## SY Student-Credit-for-Prior-Learning

- Term file first collected for 2021-22 academic year (beginning Summer 2021)

## SL Student-Placement

- Annual file first collected for 2020-21 academic year (collected Fall 2021)

## AA Adult-Education-Assessment

- Annual file first collected for 2020-21 academic year (collected Fall 2021)

# SY Student-Credit-for-Prior-Learning

- 88 colleges have submitted SY records

| Reporting Term | Colleges Reporting SY Records |
|----------------|-------------------------------|
| Summer 2021    | 59                            |
| Fall 2021      | 77                            |
| Winter 2022    | 19                            |
| Spring 2022    | 81                            |
| Summer 2022    | 67                            |

# SL Student-Placement

- 82 colleges have submitted SL records
- 79 colleges submitted SL records for 2020-21 (term 210)
- To date 53 colleges have submitted SL records for 2021-22 (term 220)

# AA Adult-Education-Assessment

- 29 colleges have submitted AA records
- 24 colleges submitted AA records for 2020-21 (term 210)
- To date 20 colleges have submitted AA records for 2021-22 (term 220)

# Questions



Thank you

